



Smart City
NAGAR NIGAM AJMER

Ajmer Smart City Limited, Ajmer

Opposite RRTI, Near High Security Jail, Jaipur Road, Ajmer (Raj.) PIN-305023
email : asclajmercity@gmail.com, ajmermc@gmail.com Tel : 0145-2970922

No. ASCL/2020-21/ 4350 - 4353

Date: 16/12/2020

NOTICE INVITING APPLICATIONS FOR DEPUTATION TO AJMER SMART CITY LIMITED

Application are invited for various post on deputation basis in Ajmer Smart City Limited for implementation supervision and monitoring of the projects under the Smart City Mission in Ajmer Smart City.

| S. No. | Name of Post | No. of Vacancies |
|--------|---|------------------|
| 1 | Ex-En (Civil) | 02 |
| 2 | Ex-En (Civil) (Against the sanctioned post of DTP) | 01 |
| 3 | Assistant Engineer | 01 |
| 4 | Junior Accountant | 02 |
| 5 | P.A. Stenographer | 01 |
| 6 | Clerk | 01 |

How to apply: The Application form and eligibility details can be downloaded from www.ajmermc.org or www.nagarnigamajmer.com Application form of eligible and willing officials along with necessary documents may be forwarded to the Addl. C.E.O., ASCL Office, Opposite RRTI, Near High Security Jail, Jaipur Road, Ajmer (Raj.) PIN-305023, through proper channel so as to reach this office by

01/01/2021


(Dr. Khushal Yadav)
Addl. Chief Executive Officer
Ajmer Smart City Ltd., Ajmer

No. ASCL/2020-21/ 4350 - 4353

Date: 16/12/2020

Copy to:

1. Rajasthan Samwad for publication in any state level news paper having at least circulation of 50,000 copies. And please mention **GST No. 08AAPCA0698G1ZB** in your bill in invariably.
2. Dy. Director Department of Information & Public Relations, Ajmer for get it prints in news paper as above email: proajmer@gmail.com & 1163mahesh@gmail.com
3. PA to Commissioner, Nagar Nigam Ajmer to publish in web site of www.ajmermc.org or www.nagarnigamajmer.com
4. Office Notice Board.


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NOTICE INVITING APPLICATIONS FOR DEPUTATION TO AJMER SMART CITY LIMITED

Applications are invited on deputation basis for the various vacant positions in Ajmer Smart City Limited for implementation, supervision and monitoring of the projects under the Smart City mission in the city of Ajmer.

| S. No. | Name of Post | No. of Vacancies | Eligibility Criteria | Experience required |
|--------|---|------------------|--|---|
| 1. | Executive Engineer (Civil) | 02 | Holding equivalent post in any central or state government department / PSUs / local bodies etc. | Minimum 3 years experience on equivalent post in infrastructure/ building work/civil construction work. Experience in urban area. Proficiency in use of computers shall be essential. |
| 2. | Executive Engineer (Civil) (Against the sanctioned post of DTP) | 01 | Holding equivalent post in any central or state government department / PSUs / local bodies etc. | Minimum 3 years experience on equivalent post in infrastructure/ building work/civil construction work. Experience in urban area. Proficiency in use of computers shall be essential. |
| 3. | Assistant Engineer (AEn) | 01 | Holding equivalent post in any central or state government department / PSUs / local bodies etc. | Minimum 3 years experience on equivalent post in urban infrastructure works like buildings/roads/water supply /sewerage/ heritage conservation. Proficiency in use of computers shall be essential. |
| 4. | Junior Accountant | 02 | Holding equivalent post in any central or state government department / PSUs /local bodies etc. | Minimum 3 years experience on equivalent post. knowing work as per Government Rules/ Office requirement. Proficiency in use of computers and financial works is essential. |
| 5. | P.A./Stenographer | 01 | Holding equivalent post in any central or state government department / PSUs / local bodies etc. | Minimum 3 years experience on equivalent post. Proficiency in English- Hindi typing/short hand and use of computers/internet/emails/MS Word shall be essential. |
| 6. | Clerk | 01 | Holding equivalent post in any central or state government department / PSUs / local bodies etc. | Minimum 3 years experience on equivalent post (LDC/UDC) in dealing files, correspondence and related office matters in Hindi and English. Proficiency in use of computers/internet /emails/ MS Word shall be essential. |

How to Apply: The application form of eligible and willing candidates along with necessary documents (experience certificate, proof of date of birth, educational qualification) may be forwarded to **The Chief Executive Officer, Ajmer Smart City Limited, Opposite RRTI, Near High Security Jail, Jaipur Road, Ajmer**, through proper channel so as to reach this office by 31/01/2021. The candidates found suitable shall be interviewed by the committee appointed by ASCL and the date, time and place shall be intimated after scrutiny of the application forms.

Application received after the last date or incomplete applications in any respect or those not accompanied by the documents/information as above shall not be considered. ASCL will ascertain that the particulars send by the officials are correct as per records. Application form can be downloaded from www.ajmermc.org websites.


Additional Chief Executive Officer
Ajmer Smart City Limited, Ajmer

Application Form

*Affix latest
passport colour
photo*

1. Post applied for : _____
2. Name : _____
3. Father's Name : _____
4. Date of birth : (attach copy of the certificate) _____
5. Date of retirement : _____
6. Present Address : _____

7. Permanent Address : _____

- Mobile No. : _____ Email : _____

8. Educational Qualification* (Attach self attested copies):

- Diploma : Branch _____ Year _____
- Bachelor degree : Degree _____ Branch / Subject _____ Year _____
- Masters degree : Degree _____ Branch / Subject _____ Year _____
- Any other : Name _____ Branch/Subject _____ Year _____

9. Experience : (Attach copies of relevant experience certificates)

No. of years (Total) : _____ (May use separate sheet if required.)

| S.No. | Deptt./ Institution/ Organization | Post Held | From | To | Scale of pay & basic pay | Nature of duties |
|-------|--------------------------------------|-----------|------|----|-----------------------------|---------------------|
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10. Nature of present employment (Tick the applicable) : Adhoc / Temporary / Permanent.

11. In case, the present employment is held on deputation / contract basis, please state :

a. The date of appointment : _____

b. Period of appointment on deputation/contract : _____ Years

c. Name of the present office / organization : _____

12. Additional details about present employment : Please state whether the present employment is under (Tick the applicable) :

Central Government / State Government / Autonomous Organization / Govt Undertakings / Universities / Any Other _____

13. Are you in the revised scale of pay ? /(Tick the applicable.) YES / NO

If yes, mention the date of your latest pay revision : _____

Mention the revised pay scale : _____

Mention the pre-revision scale : _____

14. Gross salary per month being drawn presently : Rs. _____ per month

15. Whether you belong to SC / ST / OBC / General ?

16. Proficiency in use of computers (MS Office / Internet) : None / Average / Good / Very Good / Excellent

17. Name of the relevant computer softwares you can efficiently use : _____

18. Any other information you may deem to be relevant and necessary : _____

19. In light of the above, please write in brief as to why you consider yourself to be suitable for the post you are applying for? (May use additional sheet, if required.) : _____

Date : _____
Counter Signatures
(Present Employer)

Signatures of the applicant
Name : _____

Declaration

I, _____, hereby certify that all the information given above is true and correct to the best of my knowledge and belief. I fully understand that my application is liable to be rejected, if any of the above information is found incorrect or misleading.

Signatures of the applicant